

## Coaching Effectiveness Survey – Coached person’s perspective

*(The following is the text for the e-mail that would be sent to each survey respondent.)*

You are one of the individuals listed as having an assigned coach at the present time. Therefore, we would like you to participate in a brief survey to obtain feedback on the coaching process—how well it is working and how it might be improved. Your response will be completely confidential.

Your response is needed by (date)

To complete the survey, please click on the following link:

(Link to online survey goes here)

We appreciate you taking the time to provide this feedback. If you have any questions, please contact xxxxxxxxxxxxxxxxxxxxxxxxxxxx

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*(The following text would be in the Introduction section in the questionnaire):*

Thank you for taking the time to respond to this brief survey on the effectiveness of the coaching process that you are participating in. Please complete the survey by (date).

**Note:**

1. Your responses to this survey will be kept completely confidential. Your name will not be attached to the questionnaire, and is only needed to track responses.
2. You probably have an opinion for most of these questions. But, if you really don’t have an opinion or knowledge about a particular item, or if it doesn’t apply to you, leave it blank or check "N/A" and move on to the next item. You will also have a chance to provide your comments.
3. To respond to an item, simply click on the response that most closely describes your opinion. If you need to exit the survey prior to completion, your responses will be automatically saved. You may resume the survey at a later time where you left off.
4. Please click on the Next>> button below when you are ready to begin...
5. Please complete the following questions by (date) *(insert survey link here if you are putting the survey into surveymonkey.com or equivalent)*. If you have any questions, please contact xxxxxxxxxxxxxxxxxxxxxxxxxxxx

Thank you for taking the time to provide this valuable feedback.

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*(Questionnaire starts here – this can be captured in an online survey tool like surveymonkey.com)*

**Your name:**

**Your coach’s name:**

**About My Coach...**

1. Before receiving this survey, I was aware I had been assigned a coach:
  - a. Yes
  - b. No

2. My coach and I have talked at least once during the last 6 months:

- a. Yes
- b. No

3. Please indicate your level of agreement with each of the following statements:

	Strongly Disagree	Disagree	Slightly Disagree	Slightly Agree	Agree	Strongly Agree	No Opinion / Not Applicable
1. I understand why a coach has been assigned to me							
2. My coach has explained how he/she can help with my career development							
3. I am pleased with how often my coach contacts me							
4. My coach is approachable and easy to talk with							
5. My coach has asked about my career objectives							
6. My coach and I have worked on a development plan							
7. I feel free to contact my coach about my development activities							
8. My coach follows through on actions he/she agrees to take							
9. I would prefer to have a different coach							
10. I do not need a formal coach at this time in my career.							

4. As a result of this coaching relationship:

	Strongly Disagree	Disagree	Slightly Disagree	Slightly Agree	Agree	Strongly Agree	No Opinion / Not Applicable
1. I can see progress in my own development							
2. I feel great about my career development at this company							
3. I feel more concerned about my career now							

4. I feel valued at this company							
5. I feel it is worth my time and effort to invest in this coaching process							
6. My effectiveness at work has increased							

Thank you for taking the time to complete this survey. Your feedback is appreciated.