



Employee Survey Actions and Progress

Site name: _____

Date of update: _____

Update provided by: _____

| | Specific Actions planned | Status of actions |
|---|--|--|
| 1 | a) Post all training courses plus a description of how to make it known that someone wants to attend a course on the intranet for everyone to view. B) Cover training courses and the location where people can view the courses and process during onboarding discussions by HR. |   |
| 2 | | |
| 3 | | |
| 4 | | |