

1. This information is based on comments made during an exit interview in THIS YEAR

The comments will be used to improve human resource practices and procedures in order to impact retention and talent development.

* 1. Employee name:

* 2. Location/site and job title:

* 3. The amount of years that I worked for <company>:

2. Specific Job Aspects

Please provide a rating of 1 to 10 for each of the following job aspects. 10 would be excellent and 1 would be the lowest score possible. Comments would be welcome to help interpretation of scores - especially when the scores are higher than 7 and lower than 6.

* 4. Please rate each of the following. 1 is the lowest score possible and 10 the highest.

	1	2	3	4	5	6	7	8	9	10
How much I liked what I was doing every day	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How I rate my career at <company>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How I would rate my Performance Appraisals/Feedback	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How I rate my Colleagues or the team I worked with	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How I rate my Manager/Supervisor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My rating for the secondary benefits offered by <company> (vacation days etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My rating for the salary I received	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recognition of my efforts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Training and Development I received	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. My comments to the ratings above:

3. Understanding the decision to leave

Please provide some responses to the following questions to help us understand your decision to terminate your employment with <Company>.

* 6. Please respond to the following:

	Yes	No	Not applicable
Did you tell HR or your manager that you were considering leaving the company?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If you did, was there an adequate response to your statement?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you prepared to work for <company> in the future?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you already have a new employer?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Name of new employer:

4. Reasons for Leaving

* 8. Please indicate which of the following factors were involved in your decision to leave the company:

	Most important	Somewhat important	Not Applicable
Promotion (higher level position)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Location (distance from your home to your workplace)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Improved benefits (i.e. vacation days, hours worked per week)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Higher salary	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dissatisfaction with current role	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dissatisfaction with working environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
End of my temporary contract	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Retirement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Personal reasons	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Comments about reasons for leaving <company>:

5. Observations about Teleplan

Please share some of your observations about the company. These responses will help us identify best practices and opportunities to improve.

* 10. What were your best experiences at <company>?

11. Is there any advice that you would like to share with the management at <company>?

12. Are there any important comments you wish you make about issues which were not yet addressed during this survey? Please make those comments here:

Your willingness to share your impressions is appreciated and you can be assured that these comments will be used to help identify ways in which <company> can improve its practices and procedures. We wish you success in your future endeavors.