

We are interested in getting your feedback on our existing and potential new internal communication tools. Part of a solid plan for next year is determining which communication vehicles are appropriate for our messages and our employees. The results of this questionnaire will be taken into consideration to improve and enhance our internal information tools and to adjust, to enhance and to probably change where we feel it is needed and requested by your answers to this survey.

Please complete this questionnaire by <date>. Thank you, in advance, for providing input in this regard.

1. I am located at (office/site)

- location 1
- location 2
- location 3
- location 4
- location 5

2. Please rate the following statements regarding our internal newsletter:

	Strongly Agree	Agree	Disagree	Strongly Disagree
I like the contents of our internal newsletter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I like the appearance of our internal newsletter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other/Comments (please specify)

3. Suggested improvements for the internal newsletter...

4. In which language you would like to receive the internal newsletter?

5. In what format would you prefer the internal newsletter

- On notice board on site
- Online pdf-file to download from work or home computers
- Social Media Page (closed group)
- Intranet

Other (please specify)

6. Items I like most in the internal newsletter...

7. Items I find least interesting in the internal newsletter...

8. When it comes to a local intranet solution, which option do you prefer?

- Only a local site-based Intranet solution
- A global Intranet solution for the company to help you access global information and information from all sites

Other suggestions/comments (please specify)

9. Which content would be helpful to you if it was posted to a global company Intranet site?

10. Would you like to follow the company via Twitter (CEO tweets, regional tweets....)?

- Yes
- No

Other (please specify)

11. Which additional informational (online) platforms and or tools you would like to have?

Thank you for taking the time to share your perspective with us - we value your opinion. Please click on "Done" to submit your responses and exit this survey.